

## Truck Inspection Checklist

		Inspection Date:	Location:	
		Inspection Time:		
Supplier Name:		Truck Type/ Name:	Truck Model:	Reg Number:

  

SN	Information/Document Type	Document/Information Verified ? YES/NO/ N/A	Document Copy Received? YES/NO/ N/A
1	Truck Registration Smart Card.		
2	Road permit paper.		
3	Tax Token.		
4	Fitness Certificate.		
5	Driver's Professional Driving License.		
6	Driver's NID Card.		
7	Driver's Police Verification Report if you have- if not now, selected driver will be given time to present the report		
8	Company Dedicated Manager's Appointment Letter		
9	Company Dedicated Manager's NID Card		
10	Helper's NID Card		

  

SN	Vehicle Body/Technical Information	Information Verified ? YES/NO/N/A
1	Does the engine sound stable and consistent?	
2	Are there adequate seat belts with each seat and locking/unlocking properly?	
3	Are the front and taillights functioning properly?	
4	Is the horn functioning properly?	
5	Are the wheels adequately inflated and having satisfactory tread depth?	
6	Are the windshield & rearview mirror clean and free from any crack?	
7	Are the window and door locks functioning properly?	
8	Is the fire extinguisher functional, placed at easily accessible location, and within 90 days of the chemical expiry date?	
9	Are the wheels in good condition including the spare?	
10	Does the vehicle run on Octane? (CNG/Diesel/Patrol/ not allowed)	

  

SN	Driver's additional Information	Information Verified ? YES/NO/N/A
1	Is the driver physically fit enough to carry out his/her duties?	
2	Does the driver have healthy vision report if any? (Consider yearly eye check report)- if not now, selected driver will be given time to present the report	
3	Does the driver have adequate knowledge on the route & area to travel to?	
4	Is the helper physically fit enough to carry out his/her duties?	

  

SN	Addition Information Related to Vehicle Management	Remarks
1	When was the last vehicle servicing conducted as part of regular maintenance to ensure optimal performance?	
2	Dedicated Parking Place (Mandatory) Location Address:	
3	Dedicated office (if any) Location Address:	

  

Any additional remarks regarding this vehicle? Does it meet the DRC's Vehicle Technical requirements effectively and align with the operational needs?